**To the Postgraduate Studies Office of the Faculty of Philosophy, Sciences, and Letters of the University of São Paulo.**

I hereby authorize the deposit of the copies of the MASTERS Dissertation of the postgraduate student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, USP number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, supervised by me, with the Postgraduate Studies Program in Chemistry, of the Faculty of Philosophy, Sciences, and Letters of the University of São Paulo, in accord with the Resolution of the Postgraduate Studies Council of the University of São Paulo .

Ribeirão Preto, \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , \_\_\_\_\_\_\_\_\_\_.

Advisor’s name and signature

**UPON DEPOSIT OF THE MASTERS DISSERTATION, THE FOLLOWING DOCUMENTS MUST BE PRESENTED AT THE POSTGRADUATE STUDIES OFFICE TOGETHER WITH THE DISSERTATION COPIES, ACCORDING TO THE RESOLUTION UNDER WHICH THE POSTGRADUATE STUDENT IS ENROLLED:**

= simple copy of the Identification document **(must be the Identity Card; the driver’s license will not be accepted).**

= simple copy of the front and reverse of the **Graduate Degree** diploma.

= a copy of the postgraduate student’s form **(JANUS, without official validity)**.

**The postgraduate student that fails to present all the necessary document will not be able to schedule the defense.**

( ) **Resolution 6542/2013**

= 4 printed copies in spiral bookbinding, addressed to the main Examination Board members and the advisor

= 1 printed paperback copy addressed to the Library.

= 4 CDs addressed to the substitute members

= 1 CD addressed to the Coordinating Program Committee Office.

( ) **RESOLUTION 7493/2018**

= 03 printed copies in spiral bookbinding addressed to the main Examination Board members and the advisor

= 1 printed paperback or hardcover copy addressed to the Library.

= 1 PDF file that is exactly the same as the printed copy addressed to the substitute members and the Coordinating Program Committee Office.

**PROCEDURES THAT MUST BE FOLLOWED AFTER THE DEPOSIT:**

1) wait for an email message from the Postgraduate Studies Office on the composition of the Examination Board approved during the meeting of the Postgraduate Studies Committee and make the necessary arrangements, if applicable.

2) get in touch with the main Examination Board members to schedule the day and time of the public defense. The scheduled date must be informed to the Postgraduate Studies Office at least four weeks previously. The information should be provided by phone, extensions 4675, 3681, 4672, 3675, or 4959, or by email to posgraduacao@listas.ffclrp.usp.br.

3) the date limit for the public defense is 105 days (Resolution 6542/2013) and ??? (Resolution 7493/2018) starting from the day of the approval by the Postgraduate Studies Committee.

Please acknowledge that you are aware of these rules.

Postgraduate student’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postgraduate student’s email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postgraduate student’s telephone number: (\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postgraduate student’s advisor email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_